

Webinar on

# Are Your I-9'S In Order?

#### **Areas Covered**

Learn the nuances of the Electronic I-9 form

Know all the documents that are used to determine identity and work authorization

Learn your responsibilities for completing I-9 forms for individuals with temporary work authorization

*Completing the form for remote employees* 

Ensure compliance with electronic and/or manual record retention requirements

*Implementing a voluntary E-Verify procedure* 

*How to audit and make changes to I-9 forms* 



To gain the Peace of Mind – knowing that all of your I-9's are correct, you are using the most up to date form and no penalties will be issued in the event of an ICE audit.

#### **PRESENTED BY:**

Bob McKenzie has over 40 years of human resources management experience. His background includes a wide range of hands-on HR practices in many different industries. Bob has been cited in a number of Human Resources trade publications. Among them are HR.com, HR Magazine, HR Florida Review, Vault.com, BNA and the Institute of Management and Administration and the Business Journals.



On-Demand Webinar

Duration : 60 Minutes

Price: \$200

### **Webinar Description**

To gain the Peace of Mind – knowing that all of your I-9's are correct, you are using the most up to date form and no penalties will be issued in the event of an ICE audit. With over 17 years in business, the presenter has conducted hundreds of I-9 audits. Of those, one organization was 100% correct. That's a very low percentage rate. Compliance is not difficult if you know what you are doing.



## **Who Should Attend ?**

Human Resources Professionals

*Employees required to sign up or the on boarding of new employees* 

Payroll administrators

Individuals responsible for maintaining personnel files



# Why Should Attend ?

Why are I-9 forms hardly ever done correctly?

Are you sure you know the rules?

Is your company an easy target for ICE investigators? In Fiscal Year 2018, Immigration and Customs Enforcement have opened nearly 7,000 worksite investigations compared to less 1,691 in 2017

In addition, ICE has raised the fines for incorrect I-9 forms to \$224 to \$2,236 per incorrect I-9 form. The amount of the fine depends upon the percentage of incorrect I-9 forms

Recent I-9 Penalties issues by ICE:

Buffalo Transportation Company - \$109,000 for not completing Section 2 Asplundh - \$95 Million Panda Express - \$600,000 Florida Pizza Delivery Company, Pizzerias, LLC - \$140,000

Don't let your company become a statistic

*If I were a betting person, I would wager odds that I could find a lot of errors on your I-9 forms* 



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